



**EmployNZ**  
Training for Employment

## IT & COMPUTING SKILLS - Free Course

IT Skills is an exciting FREE course designed to give you a practical understanding of digital technology and computing. If you want to upskill your knowledge of computing this is the course for you - open to all ages.

- Using the internet
- Graphics & document design
- Computer security
- Create, organise and present information
- Trouble shoot and fix common issues
- NZ Certificate in Computing Level 2

*Spaces available, apply now*

P. 0800 002 159  
E. [admin@employnz.co.nz](mailto:admin@employnz.co.nz)  
[www.employnz.co.nz](http://www.employnz.co.nz)





## I.T SKILLS

I.T Skills covers all the digital basics including connecting and working with others online, using software tools and creating graphically designed documents. You will also learn the basics of cyber security and how to recognise and fix common I.T issues.

The I.T Skills you learn will be applicable to most places of work, as well as giving you the basis to continue onto further training.

Options available for the complete beginner and the more experienced person.

At EmployNZ our classes are smaller, the team is super friendly and the learning is activity based.

**IT Skills is a 14 week course.**



*We help our graduates find employment*

**NZQA Category 1 Provider**